Wording template – all invitations & stationery – Artful Invites

Please note: you can purchase your invitations and additional items before completing your wording. We will keep your order on hold and work with you to finalise your wording.

**Instructions**

Please edit, save and email this document to [dave@artfulinvites.com.au](mailto:dave@artfulinvites.com.au). I will send you a proof before printing, for your approval and to see if any changes needed.

Please fill out the following pages, but only for the wedding stationery you need, including:

1. Wedding Invitation
2. Information, Information – Back of Card
3. RSVP
4. Save the Date

For example, if you just need a Wedding Invitation and Information Card, just fill out details on those pages. Each of the above headings in this document will always be at the top of a new page

We explain below how to enter your details for each item of wedding stationery.

**Wedding Invitation**

Consider this to be like a form, where you put the details we need.

The information you provide will be incorporated in same text style and layout of the invitation you choose.

**Information**

Consider this to be you creating your headings, content and wording for your information cards, as you would like it to read. You can delete all the suggestion text under each heading and replace it with your content.

Don’t worry about font type, size and formatting so much, we will do that and match it to your invitation.

However, try to give us the content generally as you would like it to appear. This can include information like gifts, directions, accommodations, instructions for the day, map. If it looks a bit messy in the document, don’t worry, we’ll make it look beautiful for you.

**RSVP**

Consider this to be like a form. We will create small 12.5 x 8.7 cm RSVP cards for guests to complete and post back to you.

**Save the Date**

Simply provide your wedding date.

# Wedding Invitation

**Bride**

First name:

Middle name:

Last name:

**Groom**

First name:

Middle name

Last name:

**Wedding Ceremony**

Date:

Start time:

Location/address:

**Reception**

Start time:

Location/address:

**Dress code**

Dress:

**RSVP details (if to appear on invitation instead of separate card)**

RSVP contact name:

*Add either email, or phone, or both, as preferred*

Email address:

Phone number:

Other method:

RSVP due date:

# Information

*Please delete this wording and the wording below each heading and replace it with your wedding day information. You can change heading names, order, create new headings, and delete headings not required. Whatever information you wish to provide please add below. Ideally please try to limit the overall number of words here, as we need to fit this into an 11 x 14cm card, or smaller area for square invitations. We can always work with you to fit the essentials if needed, so don’t worry too much.*

On the Day (or create your own heading)

*Use the above heading, or create your own. We suggest “On the Day” as it covers everything that might be relevant to your wedding day.*

*Insert any special instructions for the day such as:*

* *Parking at wedding venue*
* *Parking at reception venue*
* *How to get from wedding to reception – eg suggest car pooling between guests, is shuttle bus available, is it a 10 minute walk, is it at the same location*
* *Do you wish for guests to a specific location for a specific amount of time for drinks between the wedding and reception*

Gifts

*Insert as required:*

* *Name and website / link for gift registry – there are a lot of gift registries for actual gifts, or cash gifts, or both*
* *Wishing well information*
* *Money tree information*

*You might like to include a poem to make this more interesting or fun. Please refer to the Appendix at the end of this document for Poem Ideas.*

Accommodation

*Insert up to 4 suggestions for accommodation for guests to use if people are travelling to your wedding*

Directions

*See back. This may or may not be required depending how well known your venue is.*

# Information – Back of Card

*Please use this page if you would like your information card to be double sided, to fit directions and map (or other information) on the back, at no extra cost.*

*Insert as required:*

* *Directions*
* *Map image*

*We are happy to try to help getting Google Maps screenshots if you are having trouble with this step, please just detail here the area of the map you need, and how zoomed in or out you would like the level of detail.*

*Feel free to email a map image as an attachment rather than inserting here if easier.*

# RSVP

*Use this only if you require separate RSVP cards, rather than having RSVP details on the invitation.*

Do you want to ask guests to specify special dietary requirements?:Yes / No

RSVP contact name/s:

RSVP return postal address:

RSVP due date:

# Save the Date

*Use this only if you Save the Date cards + free envelopes, to match your invitation*

Wedding Date:

# Appendix – Poem Ideas

**Cash gifts for any purpose**

*Poem 1*

As we’ve lived together for a year or two,  
We really don’t need anything new.  
But if you were thinking of getting us a small wedding gift,  
Some money for our future wouldn’t go amiss.

*Poem 2*

We’re tying the knot and we just can’t wait,  
We knew it would happen on our very first date.  
As we’ve got our home dressed up with accessories,  
We don’t really think that a wedding gift list is necessary.  
But if you did want to give something to help us on our way,  
Some money in a card would truly make our day!

**Cash gifts for a new car**

We haven’t included a gift list in our invite,  
As we have everything — it just wasn’t right…  
To ask for more things for the life we lead,  
When a reliable new car is just what we need!  
If you were thinking of a gift for us to start our married life,  
some money would make us a very happy husband and wife!

**Cash gifts towards a new home**

*Poem 1*

We’ve just moved home and have filled it with stuff,  
From books to sofas, we’ve certainly got enough!  
Instead of more wine glasses, we’d really love some cash,  
So that we can book a perfect honeymoon and head off in a dash.  
A romantic beach break would really do the trick,  
As soon as we can afford it, we’ll be on that plane quick!

*Poem 2*

If you were thinking of giving a gift

To help us on our way

A gift of cash towards our house

Would really make our day

However if you prefer

To purchase a gift

Feel free to surprise us in your own way

**Cash gifts towards honeymoon**

*Poem 1*

We’ve just moved home and have filled it with stuff,  
From books to sofas, we’ve certainly got enough!  
Instead of more wine glasses, we’d really love some cash,  
So that we can book a perfect honeymoon and head off in a dash.  
A romantic beach break would really do the trick,  
As soon as we can afford it, we’ll be on that plane quick!

*Poem 2*

In order to make our dreams come true,  
We’d love to go on a honeymoon for a week or two.  
Instead of a dinner set, a vase or a bowl,  
A financial contribution would make our wedding experience whole.  
We’ve created a bank account to save our honeymoon money,  
We really appreciate it, and we can’t wait to go somewhere sunny!